

NORTH LOBURN SCHOOL BOARD OF TRUSTEES

MINUTES OF BOT MEETING
Tuesday 7th August 2018 7:00pm

1. Administration

Present: Darryn Ward, Anne Hughes, Anne Murphy, Sabrina Ilett, Andrew Wells,
Mark Stephens, Paul Simpson

In Attendance: Jenny McClintock

Apologies: None

Declaration of Interests: Darryn - not present in the In Committee meeting

Confirmation of last month's Minutes

Matters Arising: None

Moved that these minutes are a true and accurate record of the meeting.

Moved: Sabrina

Seconded: Anne H

Carried.

Signed:.....

2. Main Focus of Meeting

❖ **Strike Action -**

Moved that North Loburn School will be closed for instruction for a full day on
Wednesday 15th August subject to last minute negotiations.

Sabrina Ilett / Mark Stephens - carried

3. Monitoring

Correspondence In

MOE - Education Gazette
NZ Teacher Mag
NZ Principal

Correspondence Out

None

Administration

- ◆ Opening roll – 130

Finance and Monthly Audit

This screenshot shows the cash received and cash spent for July across all accounts.

Bank Summary
North Loburn School
From 1 July 2018 to 31 July 2018

Bank Accounts	Opening Balance	Cash Received	Cash Spent	Closing Balance
North Loburn SYA Account	17.32	0.00	0.00	17.32
Westpac Grants Account 01	13,026.93	3,667.15	0.00	16,694.08
Westpac Investments	25,000.00	0.00	0.00	25,000.00
Westpac Online Saver	8,239.06	540.75	0.00	8,779.81
Westpac Trust Account	22,102.72	75,455.68	40,928.90	56,629.50
Total	68,386.03	79,663.58	40,928.90	107,120.71

- Our monthly expenses for July were \$18817.53 (excluding wages)
- Our monthly banking for July amounted to \$18885.04 (this included MoE bus operations and Special needs income)
- Air Rescue Services - \$886.17 approved for Yr7-8 camp educational activities

Current accounts as of August 4th

Bank	
North Loburn SYA Account	17.32
Westpac Grants Account 01	16,694.08
Westpac Investments	25,000.00
Westpac Online Saver	8,914.81
Westpac Trust Account	51,268.98
Total Bank	101,895.19

4. Discussions

Principal

Darryn presented his Principal's report (tabled).

Key Points:

- Open Day Thursday 30 August from 9.00am-12.30pm. Students to be tour guides, Garden To Table will be on, class and garden tours. Board happy to help where needed on the day.
- Hangi - Term 1 2019 - bringing everyone together.
- iPads required for the Juniors. Darryn to look into purchasing these.
- Bus Transport - J Rivers to continue until the end of 2019.
- 2019 dates - Start date Tuesday 29 January - finish date Tuesday 17 December (two TOD to be confirmed).

Moved that the Principal's report be accepted.

Moved: Darryn

Seconded: Anne M

Carried.

Curriculum - Staff Report

Anne Hughes reported on recent school events.

Key points:

- Supports for children, staff, parents and community were put into place for the tragic passing of our charismatic student, Tyler Walker.
- Steve Hira is taking the place of Maaka Tua preparing our Hapa Haka students for the September Kapa Haka festival.
- Good progress is being made in one of the Maths targets - Yr 4-8 basic facts
- School wide focus for the term is Bees - lots of fun being had with our learning.
- Speech competitions this term - each student to write and deliver a speech

Moved that Anne's Report be accepted.

Moved: Anne

Seconded: Darryn

Carried

Home & School

Anne Murphy reported on recent H & S events.

Key points:

- Home & School Constitution was finalised, copy bound copy & signed by Sabrina I, Darryn W & Emily C-S. Jane Caughley was thanked for all her effort putting the constitution together.
- Exercise Fundraiser: Kate Townend is a 'body combat' Les Mills Instructor and offered to a fundraiser - 10 sessions of 'fight fit' for \$60, 10 week course starting 20th August, Monday nights.
- H & S plan to have a 3 course dinner fundraiser on 1st December.
- \$18,000 towards the bike track visionary project and then the teachers wish list.
- Winter lunches are going well - huge thanks to Tanya Huffadine and her team.

Moved that Anne's Report be accepted.

Moved: Anne

Seconded: Sabrina

Carried

Property Projects

1. Pool - both old skimmers have been removed - Ken to install these soon. The pool will then be filled and monitored.
2. Bike Track - Ken has started the work on the bike track.

Personnel

1. Discussion around NZPF scheme to cover any person in the principal's role within the School. Darryn & Andrew to look at our insurance policy and report back.
2. In Committee Meeting held.

Health and Safety

1. H&S check - completed
2. Bus report - No incidents to report for this month. Service records, licence records etc have been copied.
3. Alarm & Security update - siren has been repaired, another speaker to be installed in Manuka, testing of an external siren to be hooked to the fire alarm.

Planning and Self Review

Complaints

Behaviour Management

5. Items for the next meeting

- ❖ To be decided

Next meeting **11th September 2018 7pm**

Meeting closed 8.07 pm

In committee discussion

Moved meeting to go into committee 8.13 pm. Sabrina Ilett / Anne M Carried.

***** PUBLIC EXCLUDED SESSION Motion: Moved Chairperson
That the public be excluded from the following proceedings of this meeting.**

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information & Meetings Act 1987 for the passing of this resolution is as follows:

General subject of matter to be considered: Formal complaint

Reason for passing this resolution in relation to each matter

Ground(s) under Section 48(1) for the passing of this resolution

Good reason to withhold exists under Section 7(2)(a) 48(1)(a)

This resolution is made in reliance on Sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6, Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

- *For reasons of legal and professional privilege and to protect the privacy of natural persons.*

Motion: Moved Chairperson

That the meeting resume in the public session at 9.20pm and confirm that the business discussed in the public excluded session remains confidential to the Board.

Sabrina Ilett / Mark Stephens - carried